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MEMORANDUM

TO: Board of Directors
DATE: November 1, 2016
FROM: Jean Shumate
RE: Approval 2016-17 Superintendent Work Plan Areas
TYPE: Action Required

The 2016-17 Work Plan Areas have been discussed with Board Members and are attached for your review and approval.

RECOMMENDATION:

That the Board approves the Superintendent's 2016-17 Work Plan Areas.

Jean Shumate 2016/17 Work Plan

Student Learning

1. Continue to focus on the improvement of student achievement.
2. Reprioritize funding to support the elementary math curriculum adoption.
3. Ensure that resources are allocated to provide professional development for staff.
4. Ensure that school safety and security plans are updated.
5. Focus on decreasing bullying by continuing to educate staff, students and parents and change the culture to one of no tolerance.
6. Provide more information to the board on our special programs (Assist, Behavior Program and Preschool).

Budget/Fiscal Responsibility

1. Implement our short and long-term plan for the district that is responsible and one that ensures our resources are maximized.
2. Continue to make sure that the projects outlined in our Capital Levy are implemented as planned.
3. Continue the process of planning for our upcoming ballot measure.

Communication/Positive Relationships

1. SCEA, PSE, Principals Group, Non-Representative Employees. My relationships with our professional organizations are a bi-product of a common vision and a dialogue based on truth and trust. My task will be to continue to focus on our ability to inform, communicate and exchange ideas in an atmosphere of balance and respect through our monthly meetings and others as needed.
2. Superintendent Visibility. A major goal for me this year is to visit all classrooms, meet with district staff, meet with the Stanwood Camano Newspaper, and establish ties with the parents and community representing each school. Meeting with these groups are of immense importance. I will schedule a portion of each week to ensure this occurs.
3. District Message. Continue to get our message out about who we are and what we do best. It is essential that we create a sense of pride and ownership in our achievements, and have parents choose to send their children to Stanwood-Camano schools because they are confident that they will receive the best education available. We need to continue to share what resources, services and programs we offer.
4. Continue to broaden our relationship with the YMCA by partnering with them to serve as a resource for our community.
5. Provide support for the departments and administrators that I supervise.
6. I will ensure that communication to our community, parents and staff is a priority of the administrative team.

(See attached organization chart)

STANWOOD-CAMANO SCHOOL DISTRICT #401

ORGANIZATIONAL CHART 2016-17

